*** Thames Valley Office***

 ***School of Emergency Medicine***

***2019 - 2020***

**Emergency Medicine ST5 ARCP checklist**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NTN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Extended Supervised Learning Events (ESLE)**

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| --- |
| Three to be completed sampling activity in all areas of the ED and must include the resuscitation roomThe first within 3 months of starting ST5 and the second within 6 months.The educational supervisor will conduct the first and at least one other consultant or equivalent will conduct another |
| Assessor's name | Date |
|  |  |
|  |  |
|  |  |

**HST Paediatrics**

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| Assessment in 3 complex paediatric Major or Acute presentations (not covered in ST4) covered by Mini-CEX or CBD (one of which must be a mini-CEX within the first three months) by a consultant or equivalent |
|   | Date | Assessor's name |
|  |  |  |
|  |  |  |
|  |  |  |

**Curriculum topics**

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| --- |
| Higher Major Presentations (HMP) 1-5Higher Acute Presentations (HAP) 1-36Paediatric Major Presentations (PMP) 2, 3, 4, 5, 6Paediatric Acute Presentations (PAP) 1, 2, 4, 7, 9, 13, 15, 16All 54 to be covered by the end off ST5. Remaining 27 curriculum presentations not covered in ST4 to be sampled in ST5. Covered by completion of one or more of the following: ST3-6 MiniCEX / CBD, ESLE, teaching assessment, audit assessment, evidence of learning e.g. RCEM Learning modules, reflective entries that had a recorded learning outcome in the e-portfolio: FOAMed, teaching session attended, patient encounter etc. |
| Number | Topic (or tick if covered in ST4) | Mode (e.g. CBD) | Date |  Name of assessor |
| HMP 1 |  |  |  |  |
| HMP 2 |  |  |  |  |
| HMP 3 |  |  |  |  |
| HMP 4 |  |  |  |  |
| HMP 5 |  |  |  |  |
| HAP 1 |  |  |  |  |
| HAP 2 |  |  |  |  |
| HAP 3 |  |  |  |  |
| HAP 4 |  |  |  |  |
| HAP 5 |  |  |  |  |
| HAP 6 |  |  |  |  |
| HAP 7 |  |  |  |  |
| HAP 8 |  |  |  |  |
| HAP 9 |  |  |  |  |
| HAP 10 |  |  |  |  |
| HAP 11 |  |  |  |  |
| HAP 12 |  |  |  |  |
| HAP 13 |  |  |  |  |
| HAP 14 |  |  |  |  |
| HAP 15 |  |  |  |  |
| HAP 16 |  |  |  |  |
| HAP 17 |  |  |  |  |
| HAP 18 |  |  |  |  |
| HAP 19 |  |  |  |  |
| HAP 20 |  |  |  |  |
| HAP 21 |  |  |  |  |
| HAP 22 |  |  |  |  |
| HAP 23 |  |  |  |  |
| HAP 24 |  |  |  |  |
| HAP 25 |  |  |  |  |
| HAP 26 |  |  |  |  |
| HAP 27 |  |  |  |  |
| HAP 28 |  |  |  |  |
| HAP 29 |  |  |  |  |
| HAP 30 |  |  |  |  |
| HAP 31 |  |  |  |  |
| HAP 32 |  |  |  |  |
| HAP 33 |  |  |  |  |
| HAP 34 |  |  |  |  |
| HAP 35 |  |  |  |  |
| HAP 36 |  |  |  |  |
| PMP 2 |  |  |  |  |
| PMP 3 |  |  |  |  |
| PMP 4 |  |  |  |  |
| PMP 5 |  |  |  |  |
| PMP 6 |  |  |  |  |
| PAP 1 |  |  |  |  |
| PAP 2  |  |  |  |  |
| PAP 4 |  |  |  |  |
| PAP 7 |  |  |  |  |
| PAP 9 |  |  |  |  |
| PAP 13 |  |  |  |  |
| PAP 15 |  |  |  |  |
| PAP 16 |  |  |  |  |

**Ultrasound for ST5**

|  |  |  |
| --- | --- | --- |
|  | Date | Where filed in portfolio |
| Log book complete |  |  |
| Triggered assessments: |
|   | FAST |  |  |
| AAA |  |  |
| eLS |  |  |
| Vasc Access |  |  |
|  Level one sign off |  |  |

**General Checklist**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Requirement** | **Y / N** | **Record where filed in eportfolio** |
| **Trainee’s ARCP Checklist** | 1 per year, filed in eportfolio personal library |  | ST5 folder in personal library |
| **Structured training report** | Annually |  |  |
| **Faculty Educational Governance Report** | Annually – within two months of ARCP |  |  |
| **Common Competences + non-technical skills** | Trainee and ES sign off - Level 4 descriptors in min 23/25 (red and blue manned) |  |  |
| **MSF**  | 1 per placement - min 12 respondents including at least 2 consultants |  |  |
| **Safeguarding Children** | Holds valid Level 3 certificate |  |  |
| **Life support** | Holds valid ALS, ATLS, APLS/EPLS provider |  |  |
| **Examination** | QIP final draft reviewed by ES and recorded in STR. |  |  |
| Critical appraisal exam result recorded |  |  |
| **Management and leadership** | Completed minimum of 3 items in management portfolio with WPBA, reflection and report together with sign off against bench marking by supervisor or ES for each item |  |  |
| **Clinical governance activity** | Minimum of 1 x audit per year |  |  |
| **Attendance at regional teaching** | Evidence of 60% attendance |  |  |
| **Up to date GCP certificate** | Annually |  |  |
| **GMC Trainee survey** | Annually – upload confirmation code / email |  |  |
| **Time out of training** | Full declaration of all absences in portfolio |  |  |
| **Complaints, Critical Incidents & SIs** | Any involvement recorded in STR with actions taken and associated reflective summary available |  |  |
| **Form R** | Submitted to HEE TV annually |  |  |

**To be completed and signed by trainee**

|  |  |  |  |
| --- | --- | --- | --- |
|  Trainee name | Trainee signature | Date: |  |
|  **ES to sign to confirm that the above items have been verified and the checklist reflects the current state of the portfolio** |
| ES signature |  | Date: |  |
| ES name (print) |  |
| Checklist complete | Yes / No |

File in eportfolio